

Arkady Karapetyan

6 Azatutyun ave, #10, Yerevan, Armenia

Residence: +374 10 207639; Cellular: +374 91 388157;

Email: k.g.arkady@gmail.com

OBJECTIVE

MPA and MBA graduate with 13 years of experience in accounting, finance and business consulting. Has proven leadership and managerial abilities, strong mathematical and analytical skills, excellent problem solving skills, ability to analyze and solve problems in complex, always striving to improve and willing to learn, able to work independently and at the same time an experienced team player

PROFESSIONAL EXPERIENCE

May 2007 – October 2013 **GAZPROM ARMENIA (former ARMRUSGASPROM) CJSC** Yerevan, Armenia

Chief Specialist at the Accounting Department

- Providing financial reporting services according to IFRS.
- Preparing and providing financial reports to Gazprom Ltd.
- Preparing and providing reports to the local Armenian state committees.

October 2012 – March 2013 **PROFCONSULT LLC (part time) (CONSULTING SME)** Yerevan, Armenia

Consultant on Financial Management and Business Development

- Consulted the management of SME on the business development issues.
- Reviewed the financial statements and conducted economic and financial analyses.
- Worked to increase the effectiveness of financial information and reporting.

October 2013 – May 2014 **MARRIOTT TSAGHKADZOR HOTEL** Tsaghkadzor, Armenia

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Manager of Financial Reporting and Analysis to the Owner

- Managing the preparation and presentation of Hotel's financial information to the Owner.
- Managing issues regarding taxation and other regulatory issues.
- Supervising of Accounting staff.

August 2014 – May 2015 **ENERGYREPAIR OJSC (OPERATES IN THE ENERGY MARKET)** Yerevan, Armenia

Deputy of CEO (Financial Management and Strategic Development)

- Identifying new business opportunities, evaluating economic effectiveness of new business projects.
- Providing and interpreting financial reports to CEO
- Managing a company's financial system, supervising staff
- Managing budgets
- Arranging new sources of finance for a company

February 2016 – Present

GAZPROM ARMENIA CJSC

Yerevan, Armenia

Chief Accountant at the "Engineering Center" Branch

- Managing the Branch's accounting system, supervising of Accounting staff.
- Providing accounting and other financial information to Branch's divisions, Deputy Directors and Director.
- Preparing and providing accounting reports to the Head Office
- Providing knowledge and experience to ensure Branch's business effectiveness and efficiency.

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EDUCATION & ACHIEVEMENTS

August 2011 – December 2013 **American University of Armenia** Yerevan, Armenia

Master of Business Administration, major in Finance

During the program have conducted research work in financial management, with an emphasis on financial institutions and investments.

September 2001 – June 2008 **Russian-Armenian (Slavonic) State University** Yerevan, Armenia
(Including PhD studies)

*Bachelor and Master of Sciences in Public Administration
(Diploma with honor)*

Performed Master's thesis on the following topic: "Control of the national currency exchange rate"

*PhD Program in Economics and Management of national economy
(Three year program)*

After graduation as a professor's assistant for one year have taught courses in management.

OTHER

Languages Fluent: Armenian, Russian and English.

IT skills Advanced Internet user, Microsoft Office (Word, Excel, PowerPoint, Access, Outlook), STATA, SPSS, ArmSoft (Accounting Programs).